



Mifflin County Library
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We satisfy curious minds

Mifflin County Library Board of Directors Meeting Minutes

Tuesday, September 17, 2024, at 5:15 p.m.

Attendance: Roxie Garrett, Shelby Liebegott, Jessica Nail, Rachael Steinbach, Chris Wagner, and Margy Zook.

Staff: Susan Miriello, Mary Rieffannacht, Shelly Sweigart.

Excused: Tim Dunmire, Mary Ann Stratton, Angela Swartzentruber, Kelly Rodenbaugh.

Commissioner: Kevin Kodish, MC Commissioner.

Guests: Lisa Parks.

Meeting was called to order at 5:14 p.m., by MCL Board President, Chris Wagner.

Minutes

August minutes were previously approved via eVote on September 9, 2024.

Financials

The board reviewed the financial pages, and it was discussed that as expected, the library is losing monies due to the loss of services because of the renovation closure (copies, faxes, etc.) Also, interest rates on our accounts have decreased leading to a loss of profit in monthly revenue from interest earned. Mileage expenses have increased with staff working at Kish.

As instructed at the last board meeting, Susan has renewed the MCSB CD. The best option was to keep it at its current location and renew it for a 7-month period at a rate of 4.99%.

The library is the benefactor of an estate bequest from a long-term library volunteer. The monies will most likely be received next year.

The Mifflin County Commissioners have requested \$120,000 from the library as reimbursement of the library's portion of renovation costs. After discussing the Financial Reserve Policy, a motion was made by Margy Zook and seconded by Rachael Steinbach to withdraw the money from the Kish UNCD and pay this obligation. Motion carried unanimously.

Board Terms

We have three board members with terms that will expire at the end of 2024. President

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Chris Wagner will complete two terms on service to the board on Dec. 31, 2024. Jessica Nail and Angela Swartzentruber will complete their first terms. The members whose first terms are about to expire were encouraged to consider serving another term and to email Susan. Officers will also need to be appointed for next year. The board member application form is on the website, if you know of anyone interested in serving, please have them complete and submit the application. Susan will be discussing the need for board members in a future *Sentinel* column.

Policy Review

No policies were presented for review.

Updates

Renovations:

- We now have a shed (garage) on site at the library to be used for the storage of furniture, shelving units, etc. Susan informed the board that we had issued a deposit check for the delivery of this structure.
- The Commissioners have decided to do some of the Phase II work now. This will prevent future long-term library shutdowns benefitting both patrons and staff.
- Susan and the managers moved the books from the fiction section last week onto 18 shrink wrapped pallets to prepare this wing for work previously scheduled in Phase 2.
- At last week's construction meeting the new proposed completion dates are Nov. 13th for the lower level and Dec. 13th for the upper level. We are looking at a potential reopening date of Jan. 2nd, 2025.
- Ed Lupico, from the Office of Commonwealth Library and Brady Clemens, District Consultant visited this week to see the renovation. They are both very pleased with this project.
- Susan and the managers will meet to create a budget for items that will need to be purchased before reopening
- Margy Zook mentioned the Kish library seems to be busy when she has been there. Shelly had pulled information from Google Business indicating that there has been a 52% increase in phone number inquiries and a 27% increase in direction inquiries.
- Patrons are interested in keeping the locker system in place after we are reopened.

Public Comments

There was a question regarding the current pizza board fund raising project. This will need to be discussed with Angela Swartzentruber.

Executive Session

A motion was made by Rachael Steinbach and seconded by Roxie Garrett at 5:35 p.m. for the board to go into executive session to discuss the union CBA negotiations.

Adjournment

A motion was made by Jessica Nail and seconded by Margy Zook to adjourn the meeting. Motion carried. The meeting was adjourned at 5:58 p.m.

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Next board meeting will be October 15th, 2024 @ 5:15pm at the Annex Building.

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