



Mifflin County Library  
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*We satisfy curious minds*

## **Mifflin County Library Board of Directors Meeting Minutes**

Tuesday, October 15, 2024, at 5:15 p.m.

Attendance: Tim Dunmire, Roxie Garrett, Shelby Liebegott, Jessica Nail, Rachael Steinbach, Mary Ann Stratton, Angela Swartzentruber and Margy Zook.

Staff: Susan Miriello, Mary Rieffannacht, Shelly Sweigart.

Excused: Chris Wagner, Kelly Rodenbaugh.

Commissioner: Kevin Kodish, MC Commissioner.

Guests: Lisa Parks.

Meeting was called to order at 5:12 p.m., by MCL Board Vice President, Roxie Garrett.

### **Minutes**

September minutes were previously approved via eVote on September 28, 2024.

### **Financials**

As the financial pages were discussed, it was noted that Susan, as instructed by the board in September, withdrew \$120,000 from the Kish UNCD and paid the County of Mifflin the remaining portion of the library's obligation for renovations. The cash flow chart reflects the decreased income to the library as discussed in the last board meeting. It was also discussed that we are awaiting the arrival of a large invoice for our automated library system. Susan thanked Angela Swartzentruber for organizing the board pizza fund raiser.

### **CBA Union Contract**

USW Staff Representative, Lee Breazeale, had asked to be on the board agenda for this meeting, unfortunately, he has cancelled and will not be attending. The board reviewed and discussed the highlights of the CBA's last proposal presented to Susan. The topics of discussion were salaries for comparable library jobs, the sustainability of the monetary requests and the board's ultimate obligation to keep the library functioning with sound financial guidance.

### **Nomination of New Board Members**

Susan has received four applications for board membership since the September board meeting. All applications were reviewed. A motion was made by Margy Zook and seconded by Tim Dunmire to nominate Wendy Hinkson and Alan Kratzer for board membership to the

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Mifflin County Library Board of Directors. The board voted unanimously to approve these two candidates. Their names will be submitted to the Mifflin County Commissioners for their approval.

### **Approval of 2025 Holiday and Important Dates**

The library holidays for 2025, as per the union contract, were presented to the board members with the proposed 2025 board meeting dates for their approval. It was noted that staff currently receives 14 holidays, and the state standard is 12 annual holidays. Before approving these dates, there was discussion regarding changing Columbus Day to Indigenous Peoples' Day. A motion was made by Margy Zook and seconded by Rachael Steinbach to make this change to the library calendar of holidays. The motion carried unanimously. A motion was made by Rachael Steinbach and seconded by Jessica Nale to approve the 2025 MCL holidays and board meeting schedule with the change of Columbus Day being called Indigenous Peoples' Day. Motion carried.

### **Updates**

Renovations are going well for a reopening in mid-January. Windows for the upstairs should arrive next week. All the carpeting and flooring have been chosen. The next task is figuring out the placement of the bookshelves.

### **Public Comments**

The comment was made that, "We are going to love all the renovations." We are excited and anxious to see the result. Commissioner Kodish told the board that the commissioners have received a 1.6 million dollar grant for Phase II of the library project.

### **Adjournment**

A motion was made by Rachael Steinbach and seconded by Shelby Liebegott to adjourn the meeting. Motion carried. The meeting was adjourned at 6 p.m.

***Next board meeting will be November 19<sup>th</sup>, 2024 @ 5:15pm at the Annex Building.***

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