

Mifflin County Library Board of Directors

Minutes of Board Meeting – November 15, 2021

The public meeting was called to order at the Lewistown Branch of the Mifflin County Library at 5:20 pm by Board President Christopher Wagner.

As an introductory exercise, each member present shared their answer to the question: What is your favorite Thanksgiving side dish?

Welcome New Board Members

Wagner thanked Cindy Kennedy for her service during her past six years on the Board. Her term is over in December. He welcomed the incoming Board members, Jessica Nail and Angela Swartzentruber.

Approval of October Minutes

Demi moved and Stratton seconded to amend the October minutes to reflect the correct amount received from the County Commissioners. The motion passed.

Dunmire moved and Demi seconded that the October minutes be approved as amended. The motion passed.

Financial Report

Knarr provided the monthly summary.

October 2021 Expenses	\$ 32,219.95
October 2021 Income	\$ 49,287.22
Balance in Checking Account	\$ 223,262.93

Demi moved and Dunmire seconded that the Financial Report be accepted. The motion passed.

Budget approval was tabled until December.

Policy Review

Miriello reviewed the eSignature Resolution. This is necessary to receive the \$25,000 grant from the American Rescue Plan. **Stratton moved and Jerzerick seconded to approve the signing of any and all eContracts. The motion passed.**

The Board reviewed the following: Nondiscrimination Policy; Winter Weather Policy; Revised Travel Policy per Union.

Breneman moved and Dunmire seconded that the Nondiscrimination Policy be approved. The motion passed.

Dunmire moved and Jerzerick seconded that the Winter Weather Policy be approved. The motion passed.

Demi moved and Stratton seconded that the Revised Travel Policy be approved. The motion passed.

Mini Golf – March 4 and 5, 2022

The Board received an update on the Putting for Pages Mini Golf event. There are 14 holes that have been paid for. Dr. and Mrs. Quinn have committed to be Title Sponsors.

There is still planning work to be done. The consensus was that Susan should purchase golf clubs.

Catie Breneman has confirmed with Harshbarger's to cater. The cost is \$16 per person.

Important Dates 2022

Approval of the important dates for 2022 was tabled until December.

Friends of the Library Update

The Friends have started their annual campaign. Their next meeting will be November 23.

Public Comments

Commissioner Kodish thanked Cindy Kennedy for her service to the Board and welcomed the new Board members.

Executive Session

Wagner called for an Executive Session at 5:55 pm. **Mary Ann Demi moved and Catie Breneman seconded that the Board go into Executive Session. The motion passed.**

The Board came out of Executive Session at 6:19 pm.

During the Executive Session, the Board discussed the union contract.

Adjournment

The Board meeting adjourned at 6:20 pm with approval of a motion by Jerzerick and a second by Demi.

Attending: Chris Wagner, Cynthia Kennedy, Mary Ann Stratton, Mary Ann Demi, Tim Dunmire, Catie Breneman, Zane Jerzerick

Absent: Michelle Fetter, Christina Bagrosky (Excused)

Staff: Susan Miriello, Shelly Sweigart, Kathy Knarr, Kelly Rodenbaugh, Pauline Belfiore (Zoom), Lisa Parks (Zoom)

Kevin Kodish, Commissioner Liaison to the Board

Jessica Nail, Angela Swartzentruber