

Mifflin County Library Board of Directors Meeting
March 15, 2022

The meeting was called to order at the Lewistown Branch of the Mifflin County Library at 5:15pm by Board President, Christopher Wagner.

Board members in attendance: Christopher Wagner, Jessica Nail, Zane Jerzerick, Tim Dunmire, Mary Ann Stratton, Mary Ann Demi and Catie Breneman

Those attending by Zoom: Christina Bagrosky, Angela Swartzentruber, Kevin Kodish

Staff in attendance: Kelly Rodenbaugh, Susan Miriello, Shelly Sweigart

Chris Wagner began the meeting with this question of the day:

“What are you looking forward to now that Spring is here?”

FINANCIAL REPORT

Financial Report for February

February Income: \$249,476

February Expenses: \$52,332

Cash Balance: \$ 315,156

A motion was made to accept the Financial Report by Mary Ann Demi and Seconded by Catie Breneman

MINI GOLF UPDATE

Plans for Mini Golf are progressing. The layout is complete. Still needed are sponsors for three holes. Also needed is a certified Bar Tender or Winery to oversee the service on Friday night. Refreshments will be served on both days.

POLICY REVIEW

Update and review of the Administrative Assistant Position description; there is a separate Payroll Manger; 28 hours a week allotted for working with an auditor and other duties as necessary.

A motion was made by Tim Dunmire and seconded by Zane Jerzerick to accept the updated Administrative Assistant Position

Update and Review of the Youth Services Manager to Children’s Librarian, with the addition of Master’s Degree preferred *or equivalent experience*. The change from Manager to Librarian is due to the fact that on the state aid report, a question is asked, “How many staff are titled Librarian?” MCL answers 0/ none.

A motion was made by Mary Ann Demi and seconded by Jessica Nail to accept the updated Children’s Librarian position with the addition of equivalent experience.

PARTNERSHIP WITH THE SHELTER SERVICES

After much discussion, the Policy regarding a partnership with Shelter Services was tabled until Susan can make changes and resubmit to the Board for eVote.

FRIENDS UPDATE:

The Friends Organization have agreed to provide snacks for the Mini Golf event to be held on Saturday, June 4, 2022.

PUBLIC COMMENTS:

Shelly announced that a Mini-Book Sale will be held in the Circulation-area for Library Week, April 3-9, 2022.

At 6:14pm a motion was made by Zane Jerzerick and seconded by Tim Dunmire to adjourn the meeting

Next meeting is on April 19, 2022