



Endless Possibilities

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Mifflin County Library Board of Directors Meeting Minutes

Tuesday, January 20, 2026, at 5 pm

Attendance: Timothy Dunmire, Roxanne Garrett, Robert Long, Deborah Mohr,
Jessica Nail, Rachael Steinbach, Commissioner Kevin Kodish.
Excused: Wendy Hinkson, Shelby Liebegott, Deborah Pallo.
Staff: Susan Miriello, Mary Rieffannacht, Kelly Rodenbaugh, Shelly Sweigart.
Guests: Brady Clemens, District Consultant.

The meeting was called to order at 5:00 pm by President, Roxanne Garrett.

Minutes

A motion was made by Deborah Mohr and seconded by Tim Dunmire to accept the December 2025 minutes as written. Motion carried.

Financials

Since printing the financial pages for 2026, we have received the first quarter allocation from the Mifflin County Commissioners and State Aid. In reviewing the financial pages for 2025, it was noted that actual giving for 2025 exceeded what was budgeted. However, 2025 ended in the negative by \$12,328.25 due to the one-time expense of purchasing security cameras and not being able to host mini-golf or the annual book sale. The monthly and yearly financial pages were reviewed and acknowledged by the board.

Review

The Pennsylvania Association of Nonprofit Organizations (PANO) Code of Ethics was given to each board member. PANO strongly encourages each board member to read and sign the document. As best practice, we annually review and sign the PANO Code of Ethics. As a member of the MCL Board, you are a representative of the library to the public. Confidentiality is expected, especially regarding Executive Sessions. The members read and signed the document.

The 2026 board member contact list was distributed. The MCL Committees and their functions were discussed (Building and Grounds; Finance; Personnel Management; Policy and Strategic Planning and District Advisory Council Representatives). A motion was made by Jessica Nail to add Robert Long to the Finance Committee and Deborah Mohr to the District Advisory Council Representatives; motion seconded by Rachael Steinbach. Motion carried.

Last month members were given a choice of three new logos and encouraged to review and think about which they would like to see as the official Mifflin County Library Logo. Ballots were distributed for the three choices. Members voted with Logo #1 receiving the majority with 7 votes; Logo #2 received 3 and Logo #3 received 2 votes. The winner is Logo #1 with the slogan "Endless Possibilities." We will now begin to incorporate this new logo into our advertising, letterhead, Facebook posts, bookmarks, etc.

The updated Bid and Procurement Policy was presented to the board for approval. This policy is necessary to be eligible for federal grants. The policy was presented with two minor changes and reviewed with the members. A motion was made to approve this policy as written by Robert Long and seconded by Jessica Nail.

Updates

Renovations – Mid-State Construction of Altoona will be the general contractor for this phase. There will be weekly construction meetings every other Thursday; fencing and foundation will be the beginning of this phase. Commissioner Kodish informed the board that this phase has come in over budget.

Once construction begins, we will be unable to hold our board meetings in this room. After discussion regarding changing days or location, it was decided that beginning in March 2026 the board will meet at the Annex Building, retaining the third Tuesday of month at 5 pm, except for July.

Effective immediately MCL has assumed responsibility for locking and unlocking the library doors. These doors will no longer be on the county system due to ongoing issues.

Public Comments

Tim Dunmire has organized the Harshbarger Sub 'N Malt fundraiser for Tuesday, February 24 at both Harshbarger locations for dine-in and take-out orders. MCL will receive a portion of the proceeds of the sales that day when customers either present an MCL fundraising card or a photo of the card on their phones. The library will handle the marketing of this event.

District Consultant, Brady Clemens, suggested that each board member contact the offices their State Representative, Kerry Benninghoff and State Senator, Judy Ward, to express their appreciation for the increase in State Aid libraries received this year.

Adjournment

A motion was made by Rachael Steinbach and seconded by Jessica Nail to adjourn the meeting. Motion carried. Meeting adjourned at 5:32 pm.

Next Board Meeting will be held on February 17, 2026, at 5 pm at the library.