



Mifflin County Library
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We satisfy curious minds

Mifflin County Library Board of Directors Meeting Minutes

Tuesday, February 18, 2025, at 5:15 p.m.

Attendance: Roxie Garrett, Alan Kratzer, Shelby Liebegott, Jessica Nail, Rachael Steinbach, Mary Ann Stratton, Margy Zook.

Excused Absence: Wendy Hinkson.

Unexcused Absence: Tim Dunmire.

Mifflin County Commissioner, Kevin Kodish.

Staff: Susan Miriello, Mary Rieffannacht, Kelly Rodenbaugh, Shelly Sweigart.

The meeting was called to order at 5:15 p.m. by President, Roxie Garrett.

Minutes

January minutes were presented to the board. Alan Kratzer made a motion to accept the minutes as written, seconded by Jessica Nail. Motion carried.

Financials

The financial pages were reviewed and discussed by the board members with a brief discussion regarding our tech consultants, RBA Associates. Roxie Garrett and Rachael Steinbach signed the state aid report of findings form for last year. Roxie also signed the United Way RFP Application for Kelly Rodenbaugh, who is seeking ongoing support for story time from September through May and children's outreach.

Policy Review

The Clerk 1 job description, which the board previously discussed, was presented for approval. Jessica Nail made the motion to accept the Clerk 1 job description; seconded by Roxie Garrett. Motion carried.

The Bylaws of the Mifflin County Library Association were presented with changes and reviewed by the board. Following a discussion regarding monthly meeting times, Alan Kratzer made the motion to change the third Tuesday of the month meeting time from 5:15 p.m. to 5:00 p.m. Also discussed were absences from the board meetings and e-voting. Members should contact both Roxie Garrett and Susan Miriello prior to the meeting if they are unable to attend. This motion was seconded by Shelby Liebegott; motion carried. A motion was made to accept the bylaws with proposed changes by Rachael Steinbach and seconded by Shelby Liebegott. Motion carried.

Susan explained that CIPA is the Children's Internet Protection Act and libraries need to be CIPA compliant. Since Web Titan is replacing Useful for our public access computers she wanted the board to know that the new provider is CIPA compliant.

Updates

Renovations:

- We are opening to the public with a ribbon cutting on March 3rd at 9 a.m.
- Rhonda Kelly, from the JRV Chamber of Commerce will be conducting the ribbon cutting. All are welcome to attend the ceremony.
- We are taking a break from fingerprinting until March 10th because IdentoGo needs to move the equipment back to the library.
- We will be unable to accept book donations right away.
- The community room will not be available for rental until after Phase II.
- The elevator needs to be inspected. We are waiting for the arrival of the inspector.
- Our new shelving units for the Children's Library are expected on March 10th.

Public Comments

No public comments.

Adjournment

A motion was made by Margy Zook and seconded by Shelby Liebegott to adjourn the meeting. Motion carried. Meeting adjourned at 5:41 p.m.

Next board meeting will be on March 18th, 2025 @ 5:00 p.m. at the Mifflin County Library.