

Mifflin County Library Board of Directors Meeting
August 16, 2022

The meeting was called to order at 5:15pm by Board President, Christopher Wagner.

Board members in attendance: Christopher Wagner, Zane Jerzerick, Mary Ann Stratton, Mary Ann Demi, Jessica Nail, Tim Dunmire, Catie Breneman

Absent: Christina Bagrosky, Angela Swartzentruber

Mifflin County Commissioner: Kevin Kodish (absent)

Attending by Zoom: None

Staff in attendance: Susan Miriello, Kelly Rodenbaugh, Shelly Sweigart, Mary Rieffannacht

Friends Representative: None

Christopher Wagner began the meeting with this question of the day:
“What are you looking forward to this Fall?”

FINANCIAL REPORT

Financial Report for July

July Income: \$9,447.00

July Expenses: \$39,354.76

Total Bank Balance: \$297,353.86

A motion was made to accept the Financial Report by Mary Ann **Demi** and seconded by Tim **Dunmire**.

Mifflin County Commissioner Kevin Kodish met with Susan during the day (due to a schedule conflict, he was unable to attend the board meeting). They reviewed all of the items on the agenda. Kevin asked that the discussion of the Toshiba contract be tabled for now. He and Susan also discussed the library’s annual audit conducted by CPA Associates. Discussion by the board followed.

DISTRICT AGREEMENT AMENDMENT: Susan discussed the amendment to the District Libraries Agreement to reflect the increase in State Aid given to the Central PA Library District.

The annual Campaign flyer was sent to the residences of Mifflin County asking for their support. To date a total of \$2,800 has been received.

POLICY REVIEW

DIGITAL COLLECTIONS POLICY: approved as is by Mary Ann **Demi** and seconded by Zane **Jerzerick**. Any requests for specific titles, or challenges to titles currently in the digital collection, will be addressed using the collection development policy of the managing library.

SUCCESSION POLICY: approved with grammatical change by Catie **Breneman** and seconded by Zane **Jerzerick**. This policy outlines the process to continue uninterrupted service in the event of sudden loss or retirement of the Executive Director.

COMMUNITY ROOM POLICY: approved as is by Mary Ann **Stratton** and 2nd by Jess **Nail**. A Draft for the Community Room was presented to replace the one established in 2014.

Renovation Project

Discussion about Property/ Building and Grounds Committee. Chris would like this committee to get estimates and bring future proposals to the board regarding future projects to be determined later. The standing committees should be listed in the By Laws. Discussion of Library renovation in the future. An exercise followed.

THE FALL BOOK SALE

The Fall Book sale will take place at the Library from September 21 – 24. Members of Pennsylvania Association of School Retires will conduct this event. Due to the Library Book Sale, the September Board Meeting will be changed to Monday, September 19 @ 5:15pm. Motion to accept the change was made by Catie **Breneman** and 2nd by Mary Ann **Demi**.

Friends

Nothing to report.

Public comments:

Kelly Rodenbaugh discussed the children's summer reading program.

Motion to adjourn was made by Mary Ann **Demi** and seconded by Zane **Jerzerick** at 5:52pm.